Resume

Vital statistics & personal details:
⇒ **Full name:**   **Vadym O. SHCHERINSKY**
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⇒ **WWW page:**   http://www.disclosed.who.i.am/   **or**   http://www.x.files.8m.com/
⇒ **ICQ #:**   34710550
⇒ **Year of birth:** 1975
⇒ **Nationality:**   Ukrainian
⇒ **Marital status:** married, have daughter
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Employment history:
❑ 1999 – this time – expert in UPE Co., Kiev, UA.   http://www.expert.kiev.ua
❑ 1996 – 1998:administrative assistant in Ukrainian office of «Raelin Ent.,Inc.»
❑ 1996: practice at «InterProduct Systems,Ltd.», Scotland,UK
❑ 1995 – 1996: translator in Ukrainian office of «Raelin Enterprises,Inc.», Maine, USA
❑ 1995: practice on «Haygrove Fruit Farm», England,UK
❑ 1994: computer programmer in the computing lab of the University
❑ 1993: private consultant of PC users
     ❑ During my working experience I've been mainly engaged in the following areas: translations (oral and written), computers & network administrating, software & hardware support; teaching & lectureship;info look up and expertises; data bases developing and support; records management, technologies in agriculture.

Languages:
❑ Ukrainian,English,Russian (fluently speak, read, write)
❑ Spanish & German (just beginning)

IT skills:
❑ OS: DOS*, Windows*, Unix (Linux), NT4
❑ Office: MS Office*, StarOffice, Corel Office, LotusNotes
❑ Graphics: Xara Webstyle, Adobe Photoshop, CorelDraw etc.
❑ Design: Adobe Acrobat, PageMaker etc.
❑ WWW design: MSFrontPage, Pagemill, CoffeCup++, WebExpress etc.
❑ LAN: Microsoft Network, Lantastic
❑ Internet: kinds of network tools; installation and administration
❑ Misc. software & utilities for DOS, Windows & Linux
❑ Skills in setting and tuning up (hardware and software) of IBM-compatible computers
❑ Experience in DB developing (MS Access, SQL)
❑ Some applied programming skills (HTML, JavaScript, VBS, VBA, Perl)

Education background:
❑ 1997-this time – part-time position in Post-Graduate Dept. of the Sugar Beet Institute
❑ 1992-1997 – diploma of Dept. of Agronomy, National Agricultural University of Ukraine (NAUU) http://www.nauu.kiev.ua/
❑ 1982-1992 - secondary school

Investigations & Researches:
❑ projects of the computers network and Internet exchange implementation in agriculture and agribusiness of Ukraine
❑ prepared project of data base developing for weeds investigations
❑ compiled new easy method of teaching English using special tables
❑ published 2 articles on crop protection in official "Sugar Beet" magazine

Extracurricular activities:
⇒ own library, reading of juridical, biological, psycological, philosophical literature, listening and playing of classical music, collecting of multimedia CD-ROMs, improving languages and PC skills, Web-design and Web-publishing, making video films, sport, travelling by car, Web-surfing, private consulting

References:
⇒ are available upon request

I say what I think. I do what I say.

Additional information

- ❑ 1993: private consultant of PC users
  - ✓ based on gained IBM PC skills was teaching people to use PC at home and in office.

- ❑ 1994: computer programmer in the computing lab of the University
  - ✓ based on previous PC experience was employed by the University where studied that time as a programmer;
  - ✓ responsibilities involved hardware and software support and control of 35 computers and also some programming on Pascal and Basic – was developing software for students.

- ❑ 1995: practice on «Haygrove Fruit Farm», England,UK
  - ✓ spent over 3 months on the farm investigating western technology of crop production and marketing and working at the same time;

- ❑ 1995 - 1996: translator in Ukrainian office of «Raelin Enterprises,Inc.», Maine, USA
  - ✓ based on gained language skills while stay in England was hired as a part-time interpreter to translate all incoming and outgoing correspondence (like letters, faxes, contracts, agreements);
  - ✓ to provide delegations with translations and phone conversations in English

- ❑ 1996: practice at «InterProduct Systems,Ltd.», Scotland,UK
  - ✓ spent over 5 months working with "Mearns & Angus Machinery Ring" and learning crops production and processing technologies
  - ✓ This exchange included more opportunities to investigate western ways in agriculture and agri-business and also again considerable language improvement.

- ❑ 1996 – 1998:administrative assistant in Ukrainian office of «Raelin Ent.,Inc.»
  - ✓ Was engaged mainly in network business administration assistance; controlling and aslo translating all correspondence, managing timely responses to inquiries. Among my responsibilities there were:
- ✓ administrating of the local office network (25 computers) and software\hardware support;
- ✓ full control of e-mail (incoming and outgoing), browsing of WWW, Usenet, seeking for needed info for other deparments of the company, advertising);
- ✓ all kinds of computer design for miscellanous projects of the company;
- ✓ promotion policy;
- ✓ organized documents circulation based on the server with compulsory authorization;
- ✓ suggested and partially developed supervising (developed new organizational chart, new job descriptions);
- ✓ teached 5 colleges PC and some of them basic English;
- ✓ all kind of translations (including translation service for American delegations);
- ✓ staff management and employment assistance;
- ✓ full support and network administrating of the juridical data base "Liga" (daily renewing by e-mail, decoding, searching for needed info etc.);
- ✓ regular analysis of current up-to-date information in agribusiness (also miscellanous statistical information);
- ✓ machinery parts orders assitance – developed data base of parts and traced orders;

- ❑ 1999 – this time - expert in UPE Co., Kiev, UA.
- ✓ Local network software and hardware support (7 computer);
- ✓ WWW design (site at: http://www.expert.kiev.ua) and support;
- ✓ Analytical reviews of markets for Ministry of Industrial Policy of Ukraine
- ✓ Contract and price expertise;
- ✓ Data bases developing

IT skills:

Indicators	OS	Office	Graphics:	Design	WWW design	Internet:	DB	applied programming	Other
Excellent	DOS*, Windows*	MS Office*,	Xara Webstyle	Adobe Acrobat	MS FrontPage	TCP/IP, HTTP, FTP, DNS, POP3, SMTP, NNTP	MS Access	HTML, JavaScript, DHTML	All kinds of small software (list below)
Good	NT4	StarOffice	Adobe Photoshop		Pagemill		SQL	VBS, VBA	Microsoft Network, Lantastic
Average	Unix (Linux)	Lotus Notes		PageMaker	CoffeCup++, WebExpress				Hardware
Poor		Corel Office	CorelDraw					Perl, CGI, Java	

As a user – learned particularities of misc. software including: WinfaxPro, Wingates, Winproxy, AVP, NAV, ICQ, Getright, WebCreator, Teleport Pro, Cool3D, Xara3D, XaraWebster, 1 Cool Button, mp3 encoders\decoder, ftp clients and servers, browsers most of archivers and other software.

* More details available on a separate page.

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